

# C1 - Introduction to International Education

## Subject Outline

The knowledge and skills gained in C1 are intended to provide you with a platform for continuing study in the Online Diploma. This includes the development of computing skills and an awareness of online environments. You will develop an understanding of what international education is, its background, as well as legislation and stakeholders relevant to the field in Australia. You will also develop your awareness of your employability skills, attributes, problem-solving ability and initiative, and place them in the context of international education.

## Objectives

Upon completion of this subject, you will have demonstrated your ability to:

- Interact well with students, colleagues and the public as part of working in an international education workplace;
- Work successfully in a service role in an international education workplace;
- Identify opportunities and requirements for personal and professional development and learning;
- Use workplace technology with ease and conduct online research that is relevant and useful to work in international education; and
- Comply with laws and regulations relevant to a job in international education, including those relating to the use of personal and organisational information.

## Subject Index

### 1.0 – Your Profile

- 1.1 Building a website
- 1.2 Employability skills
- 1.3 Attributes
- 1.4 Working with stakeholders
- 1.5 Problem solving and initiative
- 1.6 Short and long-term goals
- 1.7 Technology
- 1.8 Self-assessment
- 1.9 Extension

### 2.0 – The International Education Environment

- 2.1 Timeline
- 2.2 Internationalisation
- 2.3 Transnational education
- 2.4 Sources of data
- 2.5 Managing web-based information

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2.6 Extension

## 3.0 – Compliance within International Education

- 3.1 Legislation and regulations
- 3.2 The ESOS Act
- 3.3 Privacy laws
- 3.4 Relevant organisations
- 3.5 Policies and procedures
- 3.6 Cultural diversity policies and procedures
- 3.7 Exploring websites
- 3.8 Extension

### Tutor

#### Cheryl Cook

Cheryl has considerable experience in the international education industry and formal qualifications including a communications degree and diplomas in writing and editing and information technology. Cheryl worked in Student Support as an International Student Advisor and International Office Manager at Monash University for eight years. More recently she developed the online tutorial for the National Code 2007, on behalf of ISANA and DEST

### What is expected of me as a student?

While the Diploma is delivered entirely online, you will benefit from opportunities to interact and network with your classmates. You are expected to participate in Focus Tasks and Discussions Boards – this lets your tutor know that you are managing the material. Participation also means your work can be checked and verified for authenticity. The more you interact, the more benefits you will derive from meeting others online, and sharing information and ideas.

You also need to manage your time to ensure you can complete exercises and assessment activities. You should expect to devote 3-5 hours per week to each subject, depending on your computer skills and the time it takes to read source material.

While you can work at your own pace, there is a sequence to the subject, and deadlines for group tasks and assessments. Your tutor can also support you more effectively if you are up to date with your work.

### Assessment

Assessment is based on the subject's learning materials. There are three Assessment Activities required in this subject. These are due in weeks 5, 10, & 14